

**Prince George Urban Aboriginal Strategy – Project Champions Council
Meeting – October 31, 2005, 9:30 am – 4:00pm
Prince George Native Friendship Centre – Circle of Unity
MINUTES**

- 1) Opening Prayer: Jim Roberts
- 2) Call to Order: Gloria George
- 2a, 2b) Introductions of Project Champions/Alternates and guests.

Project Champions and Alternates:

1. Chair and Healing Project: Gloria George
2. Dakelh Elders Project: Christine Dawson
3. Disabilities Project: Jim Roberts
4. Education Project: Ben Berland
5. Employment: Karin Hunt
6. Employment Clusters Project: Kevin Elie
7. Housing Project: Ray Gerow
8. Lifeskills Project: Megan Hunt
9. Moccasin Telegram Project: Marcel Gagnon
10. Off Reserve Funding Project: Joanne Teegee
11. Urban Business: Veronica Creyke
12. Youth Mentoring Project: Sandra Whitwham

Governments:

13. Western Economic Diversification (WD), PGUAS Coordinator: Peter Gosselin
14. Ministry of Aboriginal Relations and Reconciliation: Jan Gottfred

Coordinating Body:

Aboriginal Business Development Centre (ABDC): Angela Yorke (Recorder)

Community Entity:

Prince George Nechacko Aboriginal Employment and Training Association (PGNAETA): Lawney Chabot, PGNAETA Program Officer

Observers and Guests:

Carrier Sekani Tribal Council: Jason Morgan
United Native Nations: Sheldon Bjorklund

2c) Ensure quorum

3) Review and approval of agenda

Added agenda items:

4iii) GVUAS

5h) Host agencies

Agenda Item 4a - PGUAS-PCC Minutes	As PCC members review minutes prior to the meetings, minutes will be accepted unless a member has a concern.	October 11, 2005 Minutes accepted.
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<p>5) Project Approval Process</p>	<p>Discussion</p> <ul style="list-style-type: none"> - need an assessment page - read the process done by the Open Space facilitator - the Project Officer does a synopsis about each project <p>The PCC then went over 3 options:</p> <ol style="list-style-type: none"> 1) Finance Committee reviews applications and recommends to PCC. 2) Finance Committee establishes guidelines, Program Officer assesses and recommends to PCC. 3) PCC reviews all applications and recommends. <p>Majority wanted Option 1 & 3 combined.</p> <p>Decision: Program officer receives application, assists with development, if necessary, and assesses application.</p> <p>Finance Committee – establishes guidelines, policy for accountability and legal liability, and reviews Program Officer’s assessment.</p> <p>PCC – reviews one page assessment and file is available upon request. Either accept/not accept or accept with conditions.</p> <p>Finance Committee Guidelines can be ratified through email.</p> <p>Process:</p> <ul style="list-style-type: none"> - Maybe have a checklist? - Need to decide how to rate projects - How likely is it that this project can attract a variety of resources. - Partnerships – do these projects fill a gap? <p>Question for application: How do you build on existing services? Is there a gap? Is the project filling an unmet need.</p> <p>Deadline for applications: Monday, November 14, 2005. If no application is received the project cannot receive funding at this time.</p>	<p>Finance Committee meeting on November 1, 2005.</p> <p>Project Officer to add.</p> <p>Project Officer to request applications.</p>
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5a) Actual Role of PGUAS-PCC vs subcommittees, PGNAETA and ABDC	PGNAETA – Community Entity – Legal capacity ABDC – Logistics (meetings, agenda) Admin. Sub Committee – WD, ABDC, PGNAETA and Chair review meeting minutes and ensure action items completed. Deals with contracts.	
5b) Schedule of meetings.	Meetings will be scheduled at least one (1) month in advance.	Next meeting November 29, 2005. 9:30 – 4:00pm
5c) Scheduling of subcommittee meetings.	Will be done through email by the subcommittees.	
5d) Chairing of meetings	Chair – If anyone is interested in being mentored, please advise Chair.	
5di) Retain services of a professional facilitator	Usually two Chairpersons are available, no need to hire someone. Need to contact the Vice-Chair about position with the PCC.	Chair to contact Vice-Chair
5f) Conflict of Interest	Distributed the Waterloo and Urban Aboriginal Working Group (UAWG) conflict of interest guidelines. Finance committee will draft a Conflict of Interest Guidelines combining Waterloo and UAWG.	
5g) Terms of Reference (TOR)	An electronic copy of the TOR will be sent to the PCC to make changes through email.	
5h)Host agencies	Need discussion.	Tabled.
8a) Edmonton UAS	Agencies in Edmonton do Capacity Building by having different Aboriginal organization host a workshop, based on their expertise.	
8b) National UAS Meeting	The Alternate for Housing and Moccasin Telegram is on the committee for the National UAS Conference to be held in February 2006 in Calgary, Alberta.	
8c) Planning Committee for 2007 Homelessness	Linda Lauder's name to be submitted for the 2007 Homelessness committee.	
4iii) Greater Vancouver UAS	WD to check whether some PCC members can attend the Strategic Conversations Conference.	

Adjourned.

Closing Prayer: Jim Roberts