

**Prince George Urban Aboriginal Strategy Group  
Minutes  
September 12, 2005  
Circle of Unity Room – PGNFC**

**Meeting called to order by:** Gloria George, Chair

**Opening Prayer:** Jim Roberts

**Introductions:**

- Karin Hunt, Employment Project
- Marcel Gagnon, Moccasin Telegram Project
- Leo Hebert, Housing Project
- Megan Hunt, Lifeskills Project
- Christine Dawson, Dakelh Elders Project
- Peter Gosselin, WD PGUAS Coordinator
- Damara Jacobs, WD UAS Project Officer
- Jan Gottfred, Ministry of Aboriginal Relations & Reconciliation Senior Advisor
- Allan Wilson, Magic Bus Project
- Joanne TeeGee, Redirection of Membership Funds Project
- Reg Mueller, Dakelh Elders Alternate
- Betty Patrick, Vice Chair, Aboriginal Call Centre Project
- Gloria George, Chair, Healing Centre Project
- Jim Roberts, Disabilities Project
- Joyce Roberts, Disabilities and Housing Projects
- Ray Gerow, Moccasin Telegram
- Veronica Creyke, Aboriginal Business Development Centre
- Angela Yorke, Aboriginal Business Development Centre
- Zora McMillan, Aboriginal Media Network Project
- Ben Berland, Aboriginal Education Project

**September 12, 2005 Agenda Additions**

- Item 9: Briefing with Peter Gosselin, WD
- Item 11b: Residential School Information – Joanne TeeGee
- Item 11c: 2005 Elders Gathering – Joanne TeeGee

<b>Agenda Items</b>	<b>Discussion</b>	<b>Action Items</b>
Item 4 – Review minutes and action items of July 5/05 meeting	<p><b>Ray</b> – change Moccasin Telegraph to Moccasin Telegram</p> <p><b>Karin</b> – add Angela’s name to attendees.</p> <p>Project #5 – UNN, need PC</p> <p>Project #16 – Lyle Lloyd came to the meeting to remove himself as PC.</p> <p>Project # - Angela called MaryAnn Martel on Friday, Sept 9/05 and</p>	<p>Angela – will change.</p> <p>Angela – will add.</p> <p>Gloria – contact UNN to see about their project.</p>

	<p>MaryAnn said she was going to attend the meeting.</p> <p>Lheidli Tenneh – Gloria met formally with each resulting in a representative from Lheidli Tenneh. Edith Frederick will now be attending PGUAS PCC meetings.</p> <p>City of PG – some members of the PCC met with Mayor Colin Kinsley. Stephane was the representative but is leaving PG to work elsewhere.</p> <p>Recommendation was made that the PCC give a briefing of the PGUAS to City Council as some of the Councillors might be interested in being a part of PGUAS-PCC.</p>	<p>Gloria – write formal letter to PG City Council to be put on the Agenda for their next City Council meeting.</p>
<p>Agenda Item 5 – Terms of Reference</p>	<p>Page 2 – according to July 5/05 minutes “Therefore” should be deleted on the first paragraph.</p> <p>Page 2 – Composition 1<sup>st</sup> line – delete “is” replace with “was originally”</p> <p>It was suggested to the PCC that Lheidli Tenneh should be put first when listing the levels of government involvement. PCC agreed.</p> <p>Page 2 – Duties of Member 1<sup>st</sup> line – delete “Each member must contribute” replace with “Members to contribute”</p> <p>Page 4 – Projects Line 1 – Change “The Federal UAS Coordinator” to “The Federal PGUAS Coordinator”</p> <p>Page 4 – Projects – add List of Projects to Annex.</p> <p>Page 4 – Principles 3<sup>rd</sup> line – change “Appendix” to “Annex”</p> <p>Page 4 – Time Frame and Frequency of Meetings 3<sup>rd</sup> line – delete “or as frequently, as necessary,”</p> <p>Page 4 – Quorum (a) change “Federal UAS” to “Federal PG UAS”</p>	<p>Gloria – will make the changes in the TOR.</p> <p>Angela – will do</p>

	<p>(b) delete and change to “to conduct a meeting, 50% plus one (1) of the Project Champions must be in attendance (including the Chair)</p> <p>Page 5 – Term of Membership 1<sup>st</sup> sentence – delete “for” replace with “of”</p> <p>Page 5 – Replacement of Members 1<sup>st</sup> sentence – delete “due to unforeseen circumstances” 1<sup>st</sup> sentence – delete “can” replace with “will” 1<sup>st</sup> sentence – delete “alternate” replace with “member”</p> <p>Page 5 – Observers Delete paragraph and change to “Observers may attend the meetings. Participation of the observers should be through a Project Champion or governmental representative. Observers may address issues at the discretion of the PCC.”</p> <p>Karin – gave a brief overview of the PGUAWG.</p> <p>Page 6 – Conflict of Interest 3<sup>rd</sup> sentence – delete “either”</p> <p>Page 7 – Award Process Tabled</p>	<p>A letter will be sent to members, if there is no response, they will be removed from the membership.</p> <p>Will go back to after the PCC hears from the Finance Committee.</p>
<p>Agenda Item – 6 a PGNAETA Contribution Agreement with PGNAETA</p>	<p>Karin – handed out a powerpoint on the accountability definition.</p> <p>Questions: Gloria – some projects have already started.</p> <p>Gloria – clarification on what is Capital? Is there going to be capital purchases allowed? If so what is the benchmark?</p>	<p>Peter – will check with WD if projects can be back dated to start April 2005.</p> <p>Peter – will check with WD.</p>

	<p>Karin – policy between WD and PGNAETA is quite restricted. Karin needs to work with Peter to find something that is less constrictive.</p>	
<p>Agenda Item 6e Policy and procedures for funding projects</p>	<p>Lawney – 1<sup>st</sup> eight pages are between WD and PGNAETA, they can't be changed. Project location – discussion was held around the term “surrounding area”</p> <p>Page 9 – Policy and Procedures 5<sup>th</sup> line – delete “for inclusion in the Community Plan”</p> <p>Page 10 – Policy and Procedures Karin – PGNAETA will send the funds quarterly. PGNAETA will hold back 10% for the 1<sup>st</sup> year. WD might hold back less than 10% based on each individual project. Karin – requesting that C (The Recipient will submit to the Minister their annual audited financial statements) be removed as PGNAETA does not finish their financials until October of every year.</p> <p>Page 10 – Policy and Procedures Section d – final client reporting dates have changed from March 31, 2007 to March 15, 2007 for WD reasons. Karin – projects will have to have their final reports into PGNAETA by March 1, 2007.</p> <p>Karin – could they use a spreadsheet with a one pager describing projects for reporting.</p> <p>Page 12 – Policy and Procedures ii Performance indicators (b) change to “Number of new” ii Performance indicators – add a section (e) quantitative</p> <p>Karin – WD and PGNAETA to finish the</p>	<p>Action: remove “and surrounding area”</p> <p>Peter – will check with WD on the dates.</p> <p>Peter – will check with WD.</p>

	<p>performance indicators. Any recommendations will be made to the PCC for future activities.</p> <p>Page 13 – Policies and Procedures Peter – INAC would like the wording to include the Minister of INAC or his designate.</p> <p>Karin – requested directive from the PCC so she can send a memo to Peter for clarification of the above mentioned points.</p> <p>Lawney – Application for funding Peter – should have a preamble Jan – a package of background material should be given out along with the application. Lawney – a guide and FAQ as well. Karin – developing infrastructure: example, boundaries – either we keep them or change them.</p> <p>Lawney – Review process Option 1 – Finance Committee reviews applications and recommends projects to the PCC. Option 2 – Establish application guidelines and the Program Officer recommends projects to the PCC. Option 3 – PCC reviews all applications and recommends.</p> <p>Ray – Program Officer goes over applications brings them to the finance committee and then they go to the PCC. Meet every 2<sup>nd</sup> Monday to go over applications for 2 hours.</p> <p>Statement of Intent – Karin – statement of intent will give the PCC a landscape of what we will be anticipating. Gloria – do we have guidelines and criteria?</p>	<p>Karin – will make the changes.</p> <p>PCC approved.</p> <p>Lawney – Will draw up a Letter of Intent with a September 20, 2005 deadline.</p>
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	<p>Lawney – we do not have guidelines from WD.</p> <p>Karin – guidelines should be for proposal review and acceptance.</p> <p>Leo – develop guidelines. Is the PCC or the Finance Committee going to develop the guidelines.</p> <p>Statement of Intent – costs of operating from now until March 2006.</p> <p>Karin – the Statement of Intent will give the PCC an instant glance at the projects and project amounts.</p>	
Agenda Items 6 b & 6c – Teleconference Call and visit to Edmonton	<p>Lawney – conference call and visit to Edmonton went well. Brought back some reports from the Edmonton Housing Trust Fund. Very informative, their website is <a href="http://www.EHTF.ca">www.EHTF.ca</a></p>	
Agenda Items 6d, 6f, 7, 8, 9, 10 and 11.	Tabled to next meeting.	
Miscellaneous	<p>Gloria – Communications Committee needs to start meeting. Gloria has had requests from the media and will contact them for now.</p> <p>Gloria – signing ceremony for the MOU.</p> <p>Jan – have a MOU with the local level representatives.</p>	Peter – will email Gloria draft MOU that Jan has.
Agenda Item 13 – Next meeting date	September 22, 2005. 9:30am- 4:00pm	